

## THE ROLE OF SAN ANDREAS REGIONAL CENTER IN SECURING SERVICES FOR CONSUMERS

Families have the same basic responsibility to their children with special needs as to their children without special needs. People with developmental disabilities often require additional supports that many families may be unable to provide. The role of the regional center is to assist families in fulfilling their basic responsibility and arranging for those additional supports to meet the needs of the developmentally disabled person. The regional center will ensure that consumers and families are empowered and recognized as decision makers. The regional center places a high priority on providing opportunities for children with developmental disabilities to live with their families by advocating for and developing a comprehensive pattern of services to assist families in caring for their children at home.

To ensure that the provision of services is consistent with the Lanterman Developmental Disabilities Services Act and these consumer's Individual Program Plan (IPP), San Andreas Regional Center shall follow the consumer services policies. The center will ensure to the fullest extent possible the appropriate and effective use of funds in purchasing services for all consumers and the provision of quality services.

The regional center shall advocate for consumers to prevent generic agencies from discriminating against them. The regional center shall also fulfill its mandate to evaluate and plan for unmet service needs. The center will not deny services nor discriminate in the provision of service to eligible persons because of race, color, creed, national origin, citizenship, sex or age.

Purchase of service decisions are made in the context of the planning team. The IPP developed by the team describes the consumer's individual service needs and the various agency resources necessary to meet those needs.

Generally, San Andreas Regional Center shall not fund those services which are the mandated responsibility of a generic resource including, but not limited to, the Department of Education, Department of Social Services, the Department of Health Services, and the Department of Rehabilitation. The regional center may consider funding a service which is the mandated responsibility of a generic resource only after the following have been done:

- A. A written refusal has been secured from the agency denying the service, and
- B. A plan has been implemented as part of the IPP which specifies the administrative and legal remedies being pursued to obtain services from the generic source.

Note: The process described in the previous paragraph is different for early intervention consumers. See Early Intervention Policy, IV. POS Standard.

The San Andreas Regional Center shall not fund services for consumers who have been awarded large settlements ruled to be for the care of the consumer.

Note: Please see also the Purchase of Service Policy for further details on service purchases and for definitions of planning team, individual program plan, generic services, and service coordination.

The executive director has full discretion to authorize service purchases which are exceptions to

the board-adopted purchase of service polices. The executive director has designated different members within the organization who may authorize a director's exception. They are called the director's designees.

The first formal discussion of a request for service takes place at the planning team meeting. If the request falls within the service policy, the request is granted.

If the request for service is not consistent with the policy, the service coordinator starts the exception review process by exploring the basis for the request. A time line for the director's exception review is set by agreement between the consumer/family and the service coordinator but the time line may not exceed fifteen (15) days. Within that time, another planning team meeting will be convened. In the meantime the coordinator presents the information to the manager to determine whether a director's exception may be warranted.

At the scheduled planning team meeting the decision will be made. The director's designee will attend the planning team meeting if necessary.

If the exception is granted, the service coordinator amends the person-centered individual program plan, notifies the consumer/family, and gives a copy of the amended plan to the consumer/family.

If the exception is not granted, the service coordinator promptly informs the consumer/family that it has not been granted, informs the consumer/family of their appeal rights, and sends a notice of action and a fair hearing form.

Adopted 3-18-02  
Reviewed 9-27-05