

PARENTING SKILLS TRAINING POLICY

I. INTENT

It is the intent of San Andreas Regional Center to provide services that enable consumers to lead the most independent and productive lives possible including parenting and raising a family.

II. DEFINITION

Parenting Skills Training focuses on the living skills which protect and support the health and safety of a child. The training may include direct instruction in child care, discipline, stimulation and appropriate behavior expectations. It will also provide guidance in the development of community support systems.

III. POLICY

The San Andreas Regional Center shall purchase parenting skills training for a consumer who is participating in raising a child when the Planning Team determines it is necessary. Services may be initiated during the consumer's pregnancy.

IV. PURCHASE OF SERVICE (POS) STANDARD

San Andreas will pursue generic resources for the provision of this service. If there are none available, the regional center will advocate for their development. If specialized parent training is required, San Andreas will purchase this from a qualified vendor. Continuation of this service will depend upon the progress made toward the goals that are identified on the consumer's person centered individual program plan.

V. EXCEPTIONS TO THIS POLICY

The executive director has full discretion to authorize service purchases which are exceptions to the board-adopted purchase of service policies. The executive director has designated different members within the organization who may authorize a director's exception. They are called the director's designees.

The first formal discussion of a request for service takes place at the planning team meeting. If the request falls within the service policy, the request is granted.

If the request for service is not consistent with the policy, the service coordinator starts the exception review process by exploring the basis for the request. A time line for the director's exception review is set by agreement between the consumer/family and the service coordinator but the time line may not exceed fifteen (15) days. Within that time, another planning team meeting will be convened. In the meantime the coordinator presents the information to his/her manager to determine whether a director's exception may be warranted.

At the scheduled planning team meeting the decision will be made. The director's designee will attend the planning team meeting if necessary.

If the exception is granted, the service coordinator amends the person-centered individual program plan, notifies the consumer/family, and gives a copy of the amended plan to the consumer/family.

If the exception is not granted, the service coordinator promptly informs the consumer/family that it has not been granted, informs the consumer family of their appeal rights, and sends a notice of action and a fair hearing form.

VI. NOTICE OF ACTION

If a decision is made to deny, reduce, or cancel the service without the agreement of the consumer or the consumer's representative, a Notice of Action will be sent.

Adopted 10-21-02

Reviewed 10-25-05